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TransActive Education & Advocacy - Supporting Transgender Children and Youth
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U.S.A. and Canadian Provinces: Instructions For Changing Name And Sex On Birth Certificate

The accuracy of the information on this page depends on you.
If you have information to share, or corrections to make, please send it to us at
info@transactiveonline.org

Thank you very much for your help.

TransActive does NOT guarantee the accuracy of this information.
If you find it's wrong, let us know and we'll correct it.

TransActive recommends the use of an attorney for name changes or birth certificate changes for minor children and youth.

Thanks to Dr. Rebecca Allison for providing this resource.

For persons who are U.S. Citizens but were born outside the United States:

You can change your name and gender on your U.S. Department of State issued birth certificates.

One must obtain a legal name change (original or certified copy) from the court of the county for which they reside, the original birth certificate, plus an original letter of SRS from the surgeon and forward such information to:

U.S. Dept of State
1111 19th Street N.W., Suite 510
Washington D.C. 20502-1705

(202) 955-0307

The State Department will then re-issue a new birth certificate (not amended) and the process takes approximately 6-8 weeks. As of 1999, the fee was \$40, but one should call them to obtain the current fee for this process.

Alabama

Alabama will issue an "amended" birth certificate noting change of name and sex, but will not issue a new birth certificate replacing the original.

The fee to prepare an amended birth certificate is \$15.00, which includes one certified copy. Additional copies of the same record ordered at the same time are \$4.00 each.

You will need an original or certified copy of the court order for your name change, as well as an original or certified copy of a COURT ORDER for change of sex (not just the surgeon's letter). This enters another step into the procedure and is best handled through an attorney, although at extra cost. You must file a "petition to amend a vital record," state what you want to amend, provide documentation of the reason for your petition, and name the Center for Health Statistics as defendant.

This is the actual portion from the Alabama Vital Statistics Law which deals with gender reassignment:

§ 22-9A-19(d): "Upon receipt of a certified copy of an order of a court of competent jurisdiction indicating that the sex of an individual born in this state has been changed by surgical procedure and that the name of the individual has been changed, the certificate of birth of the individual shall be amended as prescribed by rules to reflect the changes."

On the positive side, if you live in another state they will accept the court order from that state, if issued from "a court of competent jurisdiction" (court with authority to issue such orders in that particular county or state). The fee for the court order is a separate fee, and varies from one court to another.

Contact information:

State Board of Health
Center for Health Statistics
P.O. Box 5625
Montgomery, AL 36103-5625
(334) 206-5418; (334) 206-5426

Ms. Dorothy S. Harshbarger
State Registrar and Director
dharsbarger@adph.state.al.us

Alaska

Alaska will issue an amended birth certificate noting change of name and sex. You will need an original or certified copy of the court order for the name change, and an original or certified copy of the letter from your SRS surgeon.

Mr. Alfred G. Zangri
Chief, Health Research and Vital Statistics
Department of Health and Social Services
azangri@health.state.ak.us

Alberta

Please refer to the [Alberta government Web pages](#) regarding vital records. Vital Statistics requires statutory declarations signed by two doctors before a notary public, plus a statutory declaration by the applicant signed before a commissioner of oaths or a notary public. Fees to amend a birth certificate are \$20. Name change to a gender-appropriate name does not require SRS or the alteration of the legal sex.

Arizona

Arizona will change both name and sex, and will issue a new birth certificate rather than amend the old one. The original certificate is "closed" to further inspection.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change. IMPORTANT: The court order must specifically state "the name may be changed on the Arizona birth certificate."

Contact information:

Office of Vital Records
Arizona Dept. of Health Services
P.O. Box 3887
Phoenix, AZ 85030-3887
(602) 255-3260
Fax: (602) 249-3040
<http://www.hs.state.az.us/vitalrcd/index.htm>

Ms. Renee Gaudino
Administrator and Assistant State Registrar
Arizona Department of Health Services
rgaudino@hs.state.az.us

Arkansas

Arkansas will change both name and sex, and will issue a new birth certificate if the court order so specifies. The request for the court order must include medical documentation (letter from SRS surgeon).

Arkansas Department of Health
Division of Vital Records
4815 West Markham Street
Slot 44
Little Rock AR 72205
(501) 661-2174

British Columbia

Sex on a birth certificate issued in BC can be altered if 1) the sex was recorded in error at the time of birth, or 2) the person has undergone SRS.

The applicant must provide a certificate from the physician who performed the SRS; evidence that the physician is licensed in the jurisdiction where the surgery was performed; and a certificate from a physician licensed to practise in the jurisdiction where the applicant resides, stating that the person has completed SRS. (The government does not require a specific type of surgery to

be performed, but that the physicians certify that the sex has been reassigned according to accepted medical standards.)

Formerly, the applicant had to be unmarried; now that same-sex marriage is legal in British Columbia, this requirement is no longer enforced. The fee to amend the birth certificate is \$27; if a new certificate is to be issued, there is a fee of \$27 for that service as well.

A person may change their name to one appropriate to their gender of identification without undergoing SRS or changing their legal sex assignment.

Please see the [BC Vital Statistics Agency](#) for details.

California (Update 2009)

See this [pamphlet](#):

<http://www.cdph.ca.gov/certlic/birthdeathmar/Documents/4-2008%20Gender%20Reassignment%20%20PAMPHLET.pdf>

California will change both name and sex, and will issue a new birth certificate rather than amend the old one. California Health and Safety Code, Section 103425-103445, states: "A petition for the issuance of a new birth certificate in those cases shall be filed with the superior court of the county where the petitioner resides."

The State Office of Vital Records has made a [Web link](#) with a PDF document detailing the procedure for obtaining a new birth certificate after "gender reassignment". The link is:

[http://ww2.cdph.ca.gov/certlic/birthdeathmar/Documents/Gender%20Reassignment%20PAMPHLET%20\(10-08\)%20MERGED%20220.pdf](http://ww2.cdph.ca.gov/certlic/birthdeathmar/Documents/Gender%20Reassignment%20PAMPHLET%20(10-08)%20MERGED%20220.pdf)

There is also a phone number for information on this procedure:
(916) 557-6076

You will need an original letter from your SRS surgeon, and a certified copy [not the original!] of the court order for your name change. If you do not have a court order for your name change, you may petition the court for change of name at the same time you petition for the new birth certificate. You will need a complete VS-24 form, which can be obtained from the State Office of Vital Records. A photocopy of this form is not sufficient.

A fee of \$20 includes one copy of the new Birth Certificate; additional copies are \$14 each.

Michael Rodrian
State Registrar and Chief
Center for Health Statistics
mrodrian@dhs.ca.gov

Colorado

Colorado will change both name and sex, and will issue a new birth certificate rather than amend the old one.

In order to change the name and gender for a person born in Colorado, we need a certified copy of a legal name change and the judge ordering us to change the birth certificate because of gender reassignment. Once the surgery has been completed and you have the court order, we need a notarized letter or our correction form (website-www.cdph.state.co.us) and \$20.00 to correct the certificate, \$15.00 for one copy of the birth certificate and \$6.00 for each additional copies.

Carol J. Garrett, Ph.D.
State Registrar and Chief
Health Statistics Section, CHEIS
carol.garrett@state.co.us

Connecticut (updated 2007)

Connecticut will change both name and sex.

To change your name you need to get a Probate Court order for the name change and take it to the town clerk of the town where you were born. They will AMEND your Birth Certificate.

To change your gender you must contact the Vital Records office in the State Department of Health in Hartford. You can contact Maria Colon at:
(860) 509-7956
or email at:
maria.d.colon@ct.gov.

They will send you two affidavits you must have completed and NOTARIZED. One affidavit is for a therapist to confirm your female identity and the other is for the SRS surgeon to confirm you had SRS. If you had SRS outside the United States, you'll have to get an affidavit from a US Doctor confirming that SRS was done.

Delaware

Delaware will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change.

Mr. Michael L. Richards
Director
Office of Vital Statistics
mrichards@state.de.us

District of Columbia

The District of Columbia will NOT issue a new birth certificate, but will amend the original birth certificate upon receipt of certified copies of the court order for name change and the letter from the surgeon who performed SRS.

Mr. Carl W. Wilson, M.P.H.
Registrar and Director
DC State Center for Health Statistics
cwilson27@aol.com

Florida (updated 2008)

Florida WILL change name and sex on the birth certificate. Information as of 2008 indicates that the old name remains "on the bottom of the new birth certificate". I do not know if the same applies to the old gender marker. If anyone has an update of how that looks, please let me know.

To process a request for birth certificate amendment as a result of gender reassignment surgery:

- The registrant must present a court order entered pursuant to Section 68.07, Florida Statutes OR if the order is from another state, there must be evidence that the proceeding for name change is substantially similar to that outlined in Section 68.07, Florida Statutes. The registrant may submit a copy of the petition for change of name or the applicable state statute that indicates what procedures the foreign court utilized.
- The existing birth record must be amended to reflect the name change prior to processing for gender reassignment surgery.
- Once the name change is recorded, the registrant must file a notarized affidavit, i.e., DH 430, Affidavit of Amendment to Certificate of Live Birth. Additionally, pursuant to Section 382.003, the applicant must submit medical records indicating that the patient has completed sexual reassignment in accordance with appropriate medical procedures and that they are now considered to be of (male/female) gender) for all medical purposes . The medical records must be signed by the physician who performed the reassignment surgery. The physician must include his/her medical license number.
- The required amendment fee must be submitted and the record will be amended as outlined in Florida Administrative Code Rule. 64-V.1.003 (1)(f) to correct the gender, which conflicts with the given name as recorded.

Here are the details:

- (1) the court order for a name change must be effected first - and the person should choose a *clearly female* name, e.g., don't change your name to Pat, Dana, Frances/Francis, Meredith or any other name that could be construed as a male name.
- (2) the birth certificate must be amended to reflect the new, clearly female name.
- (3) *After* the birth certificate has been amended to reflect the new "clearly female" name, then you can apply to change the gender based on the fact that *the gender is clearly in conflict with the name*. You should include an affidavit from the physician who performed operation and who will state that you are female.

Office of Vital Statistics
 Department of Health and Rehabilitative Services
 P.O. Box 210
 Jacksonville, FL 32231-0042
 (904) 359-6900 ext. 9005.

Georgia

Georgia will change both name and sex, and will issue a new birth certificate rather than amend the old one.

Contact Information:

Vital Records Service
 State Dept. of Human Resources
 47 Trinity Avenue SW, Room 217-H
 Atlanta, GA 30334
 (404) 656-4750
 Email: GDPHINFO@dhr.state.ga.us

Mr. Michael R. Lavoie
 Director, Vital Records Unit
mrl0600@dhr.state.ga.us

Please contact the Legal Section of the Vital Records office (404-656-4901) and ask for instructions for correcting a vital record.

Hawaii

Hawaii will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original or certified copy of the letter from your SRS surgeon. A court order is not required.

Alvin T. Onaka, Ph.D.
State Registrar and Acting Chief
Office of Health Status Monitoring
alvino@hawaii.edu

Idaho

Idaho does NOT change sex on the birth certificate. A bill to permit the changes was rejected by the Idaho legislature. Idaho will, however, change the name on the birth certificate. Details on how to accomplish this can be found at the state site:

http://www2.state.id.us/dhw/vital_stats/appmenu.html

Illinois

Illinois will change both name and sex, and will issue a new birth certificate rather than amend the old one.

There's a new revision of the form, out in 2005, which requires either a letter from a surgeon *licensed to practice in the United States*, or an examination post op by a physician licensed to practice in the United States. * As of 2006, unfortunately, Illinois is refusing applications from persons whose surgery was outside the US, even with a post op exam by a US physician. Now, however, Dr. Brassard has obtained a US license, so his Montreal patients can proceed with the Illinois requirements. Stay tuned.

First you should follow the instructions on their website:

<http://www.idph.state.il.us/vitalrecords/gender.htm>

This definitely appears to be the easiest way to start the process.

Or you may write to the following address:

Department of Public Health
Division of Vital Records
605 W. Jefferson Street
Springfield, IL 62702

Ask them to fax you what you need to get signed by the doctor and notarized, top and bottom (see below). Make sure you specify name and sex aka gender change form. They can also mail it to you snail mail; but it is easier to get it faxed then signed, notarized, and send in your fifteen dollars for one copy, two dollars for each one after that.

A third alternative is to call 217.782.6554 and ask for Vital Records, then ask for the birth certificate change department. My correspondents don't recommend the telephone contact because some persons in the office have been less than helpful on the phone.

and ask for a "request for change of name and sex form."

This form has two parts. The top is "affidavit by physician as to change of sex designation." If you get the form before SRS, you

can ask your surgeon to fill it out and get it notarized. Otherwise you can send a separate notarized letter from the surgeon as usual. The bottom part is "affidavit by parent, guardian, or applicant, if of legal age." That part is obvious except for the line:

"THAT the following were the personal particulars at the time of birth of _____ " Complete this line using "John Doe, now Jane Doe" or the opposite as indicated.

Complete this form and return it to this address:

Department of Public Health
Division of Vital Records
605 W. Jefferson Street
Springfield, IL 62702

IMPORTANT: Send it by Priority Mail!

Include the original letter from your SRS surgeon (unless the surgeon complete the top part of the form as above) and a certified copy of the name change order, and a check for \$15.00 made out to "Vital Records". Additional copies are \$2.00 each.

Indiana (update 2009)

Send a check for \$10 made out to ISDH for new birth certificate.
Indiana will issue a new certificate, not amend the old one. Old record will be sealed.
Send copy of old birth certificate and an original court order to change name and gender.
Indiana still requires a court order to change the gender on a birth certificate.

Mary Keltner (Mary K)
Corrections Supervisor at the Division of Vital Statistics
1.317.233.7515
mkeltner@isdh.in.gov
ISDH
Indiana State Department of Health
2 N. Meridian Street Section B4
Indianapolis IN 46204

Iowa

From Lambda Legal and the Sylvia Rivera Law Project, 2006:

Iowa changed its birth certificate statute to allow the state registrar to issue a new birth certificate when the state registrar receives a "notarized affidavit by a licensed physician . . . stating that by reason of surgery or other treatment by the licensee, the sex designation of the person has been changed." This language recognizes that not all transgender people will complete their transition by having surgery, but that they can still be recognized as the new sex if they have completed whatever treatment is necessary as determined by their doctors.

Iowa will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change.

Ms. Jill France
Chief, Bureau of Vital Records
Iowa Department of Public Health
jfrance@idph.state.ia.us

(515) 281-4944

Kansas

Kansas will issue an amended birth certificate. The following information is required: Affidavit from applicant documenting dressing and living as new gender; documentation of hormone treatment and surgery ("physiological and hormonal change").

Note: taking hormones without surgery does not qualify. Breast surgery (mastectomy) does not qualify; genital surgery is required.

Lorne A. Phillips, Ph.D.
State Registrar and Director
Center for Health and Environmental Statistics
lphillip@kdhe.state.ks.us

Kentucky

Kentucky will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change. Please note that current interpretation (2005) of Kentucky law requires a *notarized* letter from your SRS surgeon, which can be difficult if your surgery was performed in the past or in another country.

Ms. Barbara F. White
State Registrar, Vital Statistics
Department for Health Services
bwhite@mail.state.ky.us

Louisiana (updated 2009)

Louisiana will change both name and sex, and will issue a new birth certificate rather than amend the old one.

According to the Louisiana Department of Public Health/Vital Records Registry, a person born in Louisiana may change their name and gender on their birth certificate pursuant to Louisiana Revised Statute (RS) 40:62, which can be found here: <http://law.justia.com/louisiana/codes/48/98725.html>

The statute allows a person to change their gender if they have "sustained sex reassignment or corrective surgery which has changed the anatomical structure of the sex of the individual to that of a sex other than that which appears on the original birth certificate." RS 40:62(A)

It is unclear what types of surgery constitute "sex reassignment or corrective surgery." However, in determining whether a person has had such surgery, the court "shall require such proof as it deems necessary to be convinced that the petitioner was properly diagnosed as a transsexual or pseudo-hermaphrodite, that sex reassignment or corrective surgery has been properly performed upon the petitioner, and that as a result of such surgery and subsequent medical treatment the anatomical structure of the sex of the petitioner has been changed to a sex other than that which is stated on the original birth certificate of the petitioner." RS 40:62(C).

To change name and gender on a Louisiana birth certificate, a person must first submit a legal petition and include a surgeon's letter and any other supporting materials detailing how the person has met the requirements of the statute. A person will likely have to get a Louisiana attorney to write the petition. The petition has to be submitted to the court in the parish where a person was born, or to Orleans parish (where the Vital records registry is located). Louisiana does not accept name and gender change orders from any other jurisdiction, so even if a person has obtained these orders in another state, Louisiana still has the

discretion to refuse to change a birth certificate. Nevertheless, a person should include these (if they have already obtained them) with their petition. The court will hear the petition, and if granted, will issue an order to change name and gender. The person will then submit the order, with a fee, to the Louisiana Vital Records Registry, and it will issue a new birth certificate.

If a person has questions about the process, they can email the Vital Records registry at dhh-vitalweb@la.gov or contact them at (540) 219-4500.

The state of Louisiana maintains [this page](#) telling how to change the sex and name on the driver's license.

Maine (update 2006)

Maine will change name and sex, and will issue a new birth certificate rather than amend the old one.

Call: 1 (888) 664-9491 or (in Maine) 1 (207) 287-3181 and ask for Form VS-7: "Correcting a Vital Record in Maine." The completed form must be notarized.

Mail the notarized, completed form, along with an original letter from your SRS surgeon, an original or certified copy of the court order for your name change, and a check for \$25.00 (made out to State of Maine Dept. of Health and Human Services) to:

State of Maine Dept. of Health & Human Services
Vital Records Section
11 State House Station
Augusta, ME 04333-0011

Manitoba

In order for a person's legal gender to be reassigned, an application is required accompanied by two medical certificates: one from a doctor who performed sex reassignment surgery, and a second from a doctor who assisted at the surgery. Both certificates must attest that the sex of the applicant was changed through the surgery. There is a \$25.00 fee to amend the record, and \$25.00 for each new birth certificate requested.

Application forms may be requested from the [Vital Statistics Agency](#).

Names may be changed using the normal procedure, and do not require legal gender reassignment in order to proceed.

Maryland - updated information needed 2009 - address below not working

Information direct from Kathryn Morris, Birth Section Chief, DVR:

In order for the Division of Vital Records to change your sex and name on your birth certificate, we require a Court Order indicating that both your name and sex are to be changed. You can most likely obtain an amended Court Order to indicate the correct sex along with your new name. We cannot change the sex on a birth certificate with just a Physicians letter.

[The amended birth certificate does not retain any reference to the original.]

Once you obtain this information, send True Test Copy or Original Court Order to my attention at the Division of Vital Records, P.O. Box 68760, Baltimore, Md. 21215-0020 c/o Birth Section Chief. (410)764-3145.

For the State of Maryland there is a Fee of \$12.00 for any change made on a birth certificate if the person is over one year of age/ for an adoption/ paternity name change/ court order name change or gender change. Checks or money orders should be

made payable to the Division of Vital Records.

Massachusetts

Massachusetts will issue an amended birth certificate. You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change. The letter from the surgeon must use the word "completed," not just "performed."

Denise O'Gara
Registry of Vital Records
150 Mount Vernon St.
1st Floor
Dorchester, MA 02125-3105
(617) 740-2679

<http://www.state.ma.us/dph/bhsre/rvr/vramend.htm>

Note: in Massachusetts, people can change names free of charge if they are "indigent." One is considered indigent if one is accessing government programs such as MassHealth, food stamps, SSI, SSDI, Section 8 housing, etc. One can also submit a form demonstrating inability to pay. The Commonwealth waves fees for these folks. This is a legal name change, not a birth certificate change.

Michigan (Update 2008)

Michigan will change both name and sex, and will issue a new birth certificate rather than amend the old one. Michigan law also provides for "sealing" of the old record. For further information, see Michigan Compiled Law 333.2831.

You will need an original letter from your SRS surgeon [SEE UPDATE BELOW], and an original or certified copy of the court order for your name change. The fee is \$26.00.

Update 2008 from a Michigan correspondent:

Myself and several other transsexuals have had our requests to change our BC's denied in Michigan. The law says that a signed affidavit is required, however they do not accept surgeons letters anymore. The state mails out a form (sorry, it does not have a form number, go figure) that states that "All surgeries, including but not limited to genital surgery have been completed." The form does not say which surgeries are 'approved' but so far FTMs with chest reconstruction have been denied, as well as those who had metoidioplasty and did not opt for scrotoplasty. I have a friend who had her breast augmentation done and was also denied.

So if you could please note that the form must be filled out and that a surgeon's letter is not accepted that would be helpful. I am consulting the ACLU to see if it is possible to get the form to be more specific since the law only dictates that "sex reassignment has been completed." Also note that a photocopy of your state ID or drivers' license is required to be mailed out with the application.

Contact information:

Michigan Department of Community Health
Changes Unit
(517) 335 - 8660
<http://www.mdch.state.mi.us/>

Ms. Connie Sopocy
State Registrar and Chief

Office of the State Registrar Center for Health Statistics
sopocyc@michigan.gov

Minnesota

As of August 2000 the following information applies:

There are essentially 2 ways to amend a birth record. Method one is to provide 2 documents per item being amended that were established at least 7 years ago or more which show the information the way your want it to appear on the birth record. Method two is to provide a court order which specifically directs the birth record be amended for the specific items that are desired to be changed. For either the cost is \$20 to amend the record.

Contact:
Mr. Kim W. Jeppesen
Records Management Unit
Office of State Registrar
Center for Health Statistics
Phone: (612) 676-5128
FAX: (612) 676-5667

Mississippi

Mississippi will NOT issue a new birth certificate. If a court order is received, Mississippi will issue an amended birth certificate with the new name and gender typed in the margin, but the old name and gender remain unchanged.

Contact information:

Vital Records
State Department of Health
571 Stadium Drive
Jackson, MS 39216
(601) 576-7981
Fax: (601) 576-7505

vrinfo@msdh.state.ms.us

Missouri

Missouri will issue an amended birth certificate. You will need an original or certified copy of the court order for the name change "if the name is 'typically' used for the opposite sex." There is a \$15 charge for the change and another \$15 for each copy.

Updated 2006:

You must have a court order for legal name change (original or certified copy) AND a court order to change gender (original or certified copy). It can take 4 to 5 months to amend and receive the copies. Checks can be made to:

Missouri Department of Health and Bureau of Vital Records
PO Box 570
Jefferson City, MO 65102
573-751-6378

Montana

Montana will issue an amended birth certificate, but the item(s) amended are not designated.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change.

Debra M. Fulton
Acting State Registrar and Acting Chief
Bureau of Vital Statistics
defulton@mt.gov

Nebraska (update 2009)

Nebraska will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change.

Also this form will need to be printed and completed, to send in with your documents:

<http://www.dhhs.ne.gov/ced/birthamdapp.pdf>

Stanley S. Cooper, M.S., Ph.D.
Service Administrator
Health Records Mangement Section
doh7151@vmhost.cdp.state.ne.us

Nevada

Nevada will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change.

Emil DeJan
Bureau Chief, Health Planning and Statistics
Office of Vital Records
edejan@govmail.state.nv.us

New Brunswick/Nova Scotia

The following information is current as of March 2002, according to my sources:

I live in New Brunswick, Canada, I was born in Nova Scotia, Canada.

First I had to visit the Vital Statistics New Brunswick office on-line to change my name:

<http://www.gnb.ca/0379/en/change.htm>

They have all the info and you can order the 'kit' on-line. I was asked to provide a letter from a therapist as to verify the nature of my request. I also had to provide an original 'long-form' birth certificate, because I was born out of province. I ordered that on-line from this site:

<http://www.gov.ns.ca/snsmr/onlineservices.stm>

It cost \$25 and was delivered promptly.

After all that, and \$100 later to PNB, I got my 'Change of Name' certificate.

Then you go back to the PNS (Province of Nova Scotia) site. In order to change name and sex, you will need to supply this Change of Name certificate, a letter from your SRS surgeon, and a letter from another physician who has examined you post op.

New Hampshire

New Hampshire will change both name and sex, and will issue a new birth certificate rather than amend the old one.

New Hampshire now requires a document of a court-ordered legal sex change....just a surgeon's letter is not enough. They made this change in Nov 2001.

NH State Vital Records Code 7007.03(e)

"Upon receipt of a court order advising that such individual born in the state of New Hampshire has had a sex change, a new birth record shall be prepared in accordance with He-P 7007.02 to reflect such change."

You will also need an original or certified copy of the court order for your name change.

Ms. Karen Grady
State Registrar and Chief
Bureau of Vital Records and Health Statistics
kgrady@dhhs.state.nh.us

New Jersey

New Jersey will change both name and sex, and will issue a new birth certificate rather than amend the old one.

Updated New Jersey information as of June 2005:

Changes such as we require are handled by the Modification Unit and are accepted ONLY by mail. YOU CAN NOT DO THIS IN PERSON AS BEFORE.

Along with the letter requesting the change you must submit the following:

- Application fee of \$27.00 US in the form of Personal Check or MO made out to New Jersey State Treasurer.
- A seal copy of the court order of the name change.
- A NOTARIZED Copy of the Surgeon's Letter.
- Your original birth information. It can be hand written including Date, Place (Municipality), Parents. (Or it may be a copy of a Birth Certificate.)
- Return Address and Phone number.

Mail to:
New Jersey Department of Vital Statistics
P.O. Box 370
Trenton, N.J. 08625
Attn: Modifications Unit

Updated New Jersey information as of November 2002:

The filing fee for the name change was 175.00, and I had to post an ad in the local paper, once prior to the judgement being rendered, and once after. I paid I believe about 45 dollars for the both ads to run. There is a fee of 5.00 for each copy of the rendered judgment to be sealed, and the seal is essential for it to be used to change other documents. The document also has to be registered with the State, and that is an additional 50.00 fee. As far as the gender change, one contacts the State dept. of health to petition the gender change, and you can include the court order only after it's validated by the state. A simple letter however from the surgeon doesn't suffice, what they required in my case was a notarized copy of the actual surgical report. Changing the driver's license also requires proof of SRS having been performed.

Contact information:

State of New Jersey
Department of Health
P.O. Box 370
Trenton, NJ 08625

Attention: Corrections Unit

Mr. Don Lipira
State Registrar
Vital Statistics and Registration
dll@doh.state.nj.us

New Mexico

New Mexico will change both name and sex, and will issue a new birth certificate rather than amend the old one. The old information will be "sealed" and cannot be opened without a court order.

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change. The fees are \$10.00 for changing the information, and another \$10.00 for a new certificate.

Contact information:

Vital Records and Health Statistics Bureau
1105 St. Francis Drive
Santa Fe, New Mexico 87503

Phone: (505) 827 - 0121 or 827 - 2338
FAX: (505) 827 - 1751

Ms. Celine Sanchez
State Registrar
Bureau of Vital Records and Health Statistics
csanchez@health.state.nm.us

New York City

New York City has its own separate Bureau of Vital Statistics. New York City will issue a new birth certificate rather than amend the old one.

NOTE: The new birth certificate will list the new name but will not have a listing for sex at all. That section is simply omitted.

You will need:

- a) Court Order granting name change (Original or certified copy)
- b) Detailed Surgical Operative Letter from SRS surgeon
- c) Post Operative Examination signed by a physician other than SRS surgeon
- d) Post Operative Psychiatric Evaluation (??)
- e) \$15
- f) Copy of valid photo ID

Updated contact information needed!

New York State

See the 2006 update on the Transsexual Road Map site:

www.tsroadmap.com/reality/name/new-york-birth-certificate.html

New York State will change both name and sex, and will issue a new birth certificate.

New York requires more documentation than most states. You must first complete an application which can be obtained from the following address:

State of New York
Department of Health, Vital Records Section
Corning Tower
Empire State Plaza
Albany NY 12237

Return the completed application, with fees as indicated on the application, and the following documents (all "original or certified copy"):

- the court order for name change, bearing the court seal, certified by the clerk of the court. Certified proof of publication is also required. The court order must include original name, date and place of birth.
- the letter from your SRS surgeon, specifying date, place, and type of procedure
- the actual OPERATIVE REPORT from your SRS
- a letter from your primary therapist "documenting true transsexualism or inappropriate sexual identification."
- a letter from your endocrinologist or other medical physician "concerning hormonal, chromosomal or endocrinological information."

Once these documents are received, a "medical review" will be performed, and your new certificate issued. Processing takes approximately three months. One certified copy will be provided following the amendment; any additional copies are \$15.00 each.

Mr. Peter Carucci
Director
Vital Records Section
pmc02@health.state.ny.us

Updated information June 2002 for New York State:

It turns out that NYS has two different forms of birth certificate:

(i) a regular "Certificate of Birth" that contains your name, sex, date of birth, time of birth, county/city/town of birth, parent's names, ages and social security numbers, mother's maiden name and address at the date of birth, whether this was a twin birth, etc.

(ii) a much shorter "Certification of Birth" that the Dept of Vital Stats internally calls the "short form", which only contains your name, sex, county/city/town of birth, and date of birth.

The "short form" isn't mentioned anywhere in the paperwork, but is available by simply asking for the "short form" (it costs the same \$15 as the long form) when ordering. The short form carries an impressed seal and serves as a legally valid birth certificate just as well as the long form.

The New York State short form can be very useful in cases where both first and last name were legally changed - because it eliminates the incongruity of the child on the certificate having a different last name from the parents (it is also useful in cases where the "father is unknown", etc). Quite a few postops face this problem, which causes unwanted outings if they ever need to use a regular birth certificate.

North Carolina

North Carolina will change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original notarized letter from your SRS surgeon, and a certified copy of the court order for your name change. The processing fee for the preparation of a new birth certificate is \$15.00. There is an additional \$15.00 to obtain one certified copy of the new record. Each additional copy is \$5.00.

See Statute 130A-118:

http://www.ncga.state.nc.us/statutes/statutes_in_html/chp130a.html

Ms. Vickie Pearce
Assistant State Registrar
State Center for Health and Environmental Statistics, DEHNR
vickie.pearce@ncmail.net

North Dakota

North Dakota will issue an amended birth certificate. You will need an original or certified copy of the court order for the name change, and an original letter from your SRS surgeon.

Mrs. Beverly R. Wittman
Deputy State Registrar for Vital Statistics and Director
Division of Vital Records
bwittman@state.nd.us

Nova Scotia: see New Brunswick

Ohio

Ohio will NOT change sex on the birth certificate. There was some question whether Ohio will even change the name, but latest information tells me that name change can be done through the Division of Vital Records with a court order. This, however, does not amend the original birth certificate. An "abstract copy" will be created with a court order, and if you request by name this

"abstract copy" you will receive an attached statement with your new name.

You may, however, be able to have the sex designation on your Ohio driver's license changed by showing a letter from your SRS surgeon. It depends on whether you catch the clerk at the DMV on a good day...

Oklahoma (update 2008)

Oklahoma will issue an amended birth certificate. You will need an original letter from your SRS surgeon.

Information as of 2007 is that Oklahoma issues a two page certificate, with the "amendment" page on top, and the original page unamended on the bottom.

What you need to send:

1. Notarized statement from the SRS physician who completed the SRS surgery
2. Court order for your name change. If you already have one send that. If you don't, you must get one from the court of your current state of residence.
3. \$15 for 1st amended certificate, \$10 for each additional.
4. Cover letter to the Oklahoma Office of Vital Records stating that you want to amend your birth certificate, specifying what the amended parts should be. Also include your full name at birth, date of birth, city/county, father's full name, mother's full maiden name. Sign the letter.

Send to:
OK State Dept of Health
Vital Records Division
1000 NE 10th St
Oklahoma City, OK 73117-1299

If you have questions, contact: Lucinda (405) 271-5615 at the Oklahoma Office of Vital Records.

Ontario

Ontario will issue an amended certificate, changing either name or sex, and the certificate will not reveal which items were changed. The change of the sex designation on the birth registry is a separate process from the change of name. A copy of the long form of the certificate will list the original name and sex, along with the new name and new sex, plus annotations describing the changes made.

Change of Name: Contact the Registrar General's office and request an "Application to change an adult's name". You will need original copy of your birth certificate, a signature of a guarantor, and a signature of a commissioner. Present cost is C\$137.

Change of Sex Designation: Contact the Registrar General's office and request an "Application for Change of Sex Designation on Birth Registry" package. There are three forms to be filled in. You fill in the "Application for Change of Sex Designation on Birth Registry" form. The surgeon who conducted the transsexual surgery the "Medical Certificate of Transsexual Surgery". And another physician completes the "Medical Certificate to Substantiate Transsexual Surgery was Performed" form. The cost to have the change performed is C\$37. Cost of the short form (certificate) is \$C15 while the cost of the long form is C\$22.

Office of the Registrar General
P.O. Box 4600, 189 Red River Road
Thunder Bay, Ontario P7B 6L8
(800) 461-2156 or (416) 325-8305

Oregon

Oregon State Code:

Sec. 33.410 Jurisdiction; grounds. Application for change of name of a person may be heard and determined by the probate court or, if the circuit court is not the probate court, the circuit court if its jurisdiction has been extended to include this section pursuant to ORS 3.275 of the county in which the person resides. The change of name shall be granted by the court unless the court finds that the change is not consistent with the public interest. [Amended by 1967 c.534 s.11; 1975 c.733 s.1]

Sec. 33.420 Notice of application and decree; certificate; minor children.

(1) Before decreeing a change of name, except as provided in ORS 109.360, the court shall require public notice of the application to be given, that all persons may show cause why the same should not be granted. The court shall also require public notice to be given of the change after the entry of the decree.

(2) Before decreeing a change of name in the case of a minor child the court shall require that, in addition to the notice required under subsection (1) of this section, written notice be given to the parents of the child, both custodial and noncustodial, and to any legal guardian of the child. [Amended by 1983 c.369 s.6; 1997 c.872 s.22]

Sec. 33.430 Name of child on birth certificate, how changed; court conference with child.

(1) In the case of a change, by court order, of the name of the parents of any minor child, if the child's birth certificate is on file in this state, the State Registrar of the Center for Health Statistics, upon receipt of a certified copy of the court order changing the name, together with the information required to locate the original birth certificate of the child, shall prepare a new birth certificate for the child in the new name of the parents of the child. The name of the parents as so changed shall be set forth in the new certificate, in place of their original name.

(2) The evidence upon which the new certificate was made, and the original certificate, shall be sealed and filed by the State Registrar of the Center for Health Statistics, and may be opened only upon demand of the person whose name was changed, if of legal age, or by an order of a court of competent jurisdiction.

(3) When a change of name by parents will affect the name of their child or children under subsection (1) of this section, the court, on its own motion or on request of a child of the parents, may take testimony from or confer with the child or children and may exclude from the conference the parents and other persons if the court finds that such action would be in the best interests of the child or children. However, the court shall permit an attorney for the parents to attend the conference, and the conference shall be reported. If the court finds that a change of name would not be in the best interests of the child, the court may provide in the order changing the name of the parents that such change of name shall not affect the child, and a new birth certificate shall not be prepared for the child. [Amended by 1983 c.369 s.7]

Sec. 33.440 Application by minor child; court conference. When a minor child applies for a change of name under ORS 33.410, the court may, upon its own motion, confer with the child and may exclude from the conference the parents and other persons if the court finds that such action would be in the best interests of the child. However, the court shall permit an attorney for the child to attend the conference, and the conference shall be reported. [1983 c.369 s.5]

Sec. 33.460 Change of Sex. Jurisdiction; grounds; procedure.

(1) A court that has jurisdiction to determine an application for change of name of a person under ORS 33.410 and 33.420 may order a legal change of sex and enter a decree indicating the change of sex of a person whose sex has been changed by surgical procedure.

(2) The court may order a legal change of sex and enter the decree in the same manner as that provided for change

of name of a person under ORS 33.410 and 33.420.

(3) If a person applies for a change of name under ORS 33.410 and 33.420 at the time the person applies for a legal change of sex under this section, the court may order change of name and legal change of sex at the same time and in the same proceeding. [1981 c.221 s.1; 1997 c.872 s.23]

Oregon will change both name and sex, and will issue an amended birth certificate, without any designation of what has been amended.

Updated information as of November 2002:

Contact Oregon Vital Records at [this link](#).

Oregon Vital Records
800 NE Oregon Street, Ste. 205
Portland, OR 97293-0050
Tel: (971) 673-1190
Fax: (503) 234-8417

Direct contact:
Johanna Collins
(971) 673-1137
johanna.d.collins@state.or.us

The requirement for the gender change on birth certificates requires a *court ordered gender change*, which can be done by crossing out the word *name* and inserting *gender* on the court Name Change form.

Pennsylvania

Pennsylvania will change both name and sex, and will issue a new birth certificate with no mention of being amended. The original birth certificate is amended and "sealed" so that it is unavailable to the public.

Web site:
<http://www.health.state.pa.us/vitalrecords>

You will need an original letter from your SRS surgeon, and an original or certified copy of the court order for your name change. The fee is \$10.00, but there is no fee for military veterans.

Mail to this address:

Vital Records, Corrections Unit
101 S. Mercer St.
New Castle, PA 16101
Ph. 724-656-3331
Fax 724-656-3153

With your materials, include your date and county of birth. "Please send the certified court order change of name as well as your incorrect birth certificate. We also need a letter from your doctor stating sex reassignment surgery has occurred and you are now functioning in the newly assigned gender."

Please note that some respondents report that Pennsylvania kept their original letter from the SRS surgeon and would not return

it.

Québec

In order for a person's legal gender to be reassigned, the person must be of age, unmarried, and a Canadian citizen, and have resided in Quebec for at least a year. Sex reassignment surgery must be completed. A form from the *Directeur de l'état civil* must be submitted along with:

- * a medical certificate from the physician who performed the surgery;
- * a medical certificate from a physician licensed in Quebec, attesting that the surgery was successful;
- * a declaration and oath from the applicant.

Fees are \$125 for amending the record, and \$10 for extra copies of the certificate of gender reassignment. The fee is not refundable if the request is refused.

Formerly, a change of name to one of the opposite gender required a legal gender reassignment. This was successfully challenged in court and now a person can change their name to one of the other gender by the normal name change procedure, without needing a gender reassignment.

See [the provincial government site](#) (in French).

Rhode Island

Rhode Island will issue an amended birth certificate, with a note designating the change of name. The change of sex is not marked as a change on the amended certificate.

A court order is not required. You will need an original letter from your SRS surgeon.

Ms. Roberta A. Chevoya
State Registrar and Chief
Division of Vital Records
chev100w@wonder.em.cdc.gov

Saskatchewan

The relevant legislation is the [Saskatchewan Vital Statistics Act](#). It requires a medical certificate of completed SRS from a physician licensed in the jurisdiction where the surgery took place (or, if this cannot be obtained, other documentation as required by the director of vital statistics); a certificate signed by a second licensed physician attesting that the person was examined and found to be of the target sex; and "any other evidence the director may require." With this, the sex on a birth certificate issued in Saskatchewan may be altered. The fee is \$20. See [Saskatchewan Health -- Vital Statistics](#).

A person may change their name to one appropriate to their gender of identification without undergoing SRS or changing their legal sex assignment.

South Carolina

South Carolina will NOT issue a new birth certificate. They will send a "card" that can be attached to the old birth certificate, indicating change of name and sex.

They require an original court order for the name change and a letter from the SRS surgeon. The fee is \$39.00.

Contact Information:

Bureau of Vital Statistics
Dept. of Health and Environmental Control
J. Marion Sims Building
2500 Bull Street
Columbia, SC 29201
Phone: (803) 898 - 3630

Mr. Murray B. Hudson, M.P.H.
Assistant State Registrar and Director
Office of Public Health Statistics and Information Systems
HUDSONMB@columb20.dhec.state.sc.us

South Dakota (update 2006)

Contact: Vonda Abbott, Secretary, Office of Data, Statistics, and Vital Records
South Dakota Dept. of Health
600 East Capitol Avenue
Pierre, South Dakota 57501-2536
www.state.sd.us/doh
phone: (605) 773-4961, fax: (605) 773-5683

According to ARSD 44:09:05:02 any amendment of a surname, first and middle name when affidavit already has been filed or any information on a deceased persons vital record requires an order from a court of competent jurisdiction. When such an order has been obtained, please send a certified copy of it to this office. The following are the requirements regarding a court order name change.

1. The court order must order the South Dakota Department of Health or Vital Statistics to prepare the birth record to reflect the change.
2. There must be enough information in the court order to identify the birth record as it is now such as: Name on the birth record, date of birth, mother's maiden name
3. The court order must list the incorrect data as it is listed on the record. Name, Gender
4. The court order must have the correct data, as it should appear. Name, Gender
5. The court order must be certified.

If you are a member of a tribe: (If applicable) If the court order does not state parent or child is a member of a tribe, the following is the requirement:

The Attorney General's Office has advised that tribal court orders for name changes are acceptable if the tribal court has jurisdiction. Tribal membership will determine jurisdiction in these cases.

* A notarized document that proves membership of parent or child to a tribe.

You may want to seek legal counsel: the following is the State Bar of South Dakota attorney referral number 1-800-952-2333. The fee to prepare the birth record is \$8.00 for the amendment. In addition, if you wish to obtain a certified copy of the birth certificate you must complete the SD application form with the statutory fee of \$10.00. If you have previously purchased a certified copy of the birth certificate we will exchange for no additional charge, but you must complete the application form for all orders.

Tennessee

Tennessee will NOT change the sex designation on the birth certificate.

Tennessee will issue an amended birth certificate with the old name visibly struck over and the new name typed above it. You will need an original or certified copy of the court order for your name change.

Texas

Updated Information as of 2009

(Note: it may be worth the expense to have an attorney handle the TX procedure for you.)

Go to:

<http://www.dshs.state.tx.us/vs/regproc/amendment.shtm>

and open Form VS-170, it's in PDF format.

Print it out and fill it out.

You will need to send the following documents:

1. Filled out form VS-170
2. ORIGINAL COURT ORDER for your name and gender change (one that has the original stamp on it; if you have only one copy, get another one first from the court)
3. A notarized copy of your SRS letter, from your surgeon
4. A photocopy of your driver's license
5. Applicable fees in money order, as listed on the website

From the Dept. of Vital Statistics: "Medical/Surgical Sex Changes require a certified copy of a Court Ordered Gender Change. I verified with a supervisor over our amendments department that the documentation we require to file the gender change on the birth record is a certified copy of the court order that specifically states to change the current gender (male/female) listed on the birth record to the new gender. The court order must be a specific court ordered gender change. Once our office receives these court orders our legal department first reviews them to see if they are acceptable to us as documentation for filing the gender change on the birth record."

Send it to the following address:

Texas Vital Statistics
Department of State Health Services
1100 W. 49th Street
Austin, TX 78756-3191

You HAVE to send this by UPS or FedEx, they will not accept it from the USPS (=post) and only expedited service. Don't send it to the PO Box address, it will take 2 to 3 months for them to start on it. They will send it back via Express mail or UPS.

Their phone number is 1-888-963-7111.

Keep calling them to find out the status of your request.
Expect to get different answers from different people.

This is, of course, NOT a guarantee that you will get your birth certificate amended, but this is how others have done it.

Good luck!

Please note: Although there is apparently no official policy change, there are areas of Texas where the officials are simply refusing to follow the listed procedure. This has been going on since the Littleton case was decided by the Texas supreme court. At this time you may not be able to change your Texas B.C., but some persons as of summer 2006 are successful by hiring an attorney to take them through the process.

Formerly, Texas would change both name and sex, and will issue a new birth certificate rather than amend the old one.

You will need an original or certified copy of the court order for your name change AND your sex change (court order for both), and an original letter from your SRS surgeon. You must enclose a copy of the old birth certificate, and specify exactly what you want changed. The fees are \$15.00 to file, \$15.00 for changing the information on the birth certificate, and \$11.00 for each copy of the new birth certificate.

Debra Owens or Sandra Cooper
State Registrar (512) 458-7366
Bureau of Vital Records and Health Statistics

Utah (update 2007)

Utah will issue an amended certificate, changing both name and sex, and the certificate will not reveal which items were changed.

You will need original or certified copy of a court order for your name change and a court order for your change of sex designation. These court orders can be from any U.S. State or from Canada.

Mr. Barry E. Nangle
Director
Bureau of Vital Records
hivr.bnangle@email.state.ut.us

Update 2007: The Utah statute involved is [26-2-11 of the Utah Vital Statistics Act](#).

Name or sex change -- Registration of court order and amendment of birth certificate.

(1) When a person born in this state has a name change or sex change approved by an order of a Utah district court or a court of competent jurisdiction of another state or a province of Canada, a certified copy of the order may be filed with the state registrar with an application form provided by the registrar.

(2) (a) Upon receipt of the application, a certified copy of the order, and payment of the required fee, the state registrar shall review the application, and if complete, register it and note the fact of the amendment on the otherwise unaltered original certificate.

(b) The amendment shall be registered with and become a part of the original certificate and a certified copy shall be issued to the applicant without additional cost.

This Utah attorney has experience with filing for court orders and is recommended:

Laura Milliken Gray, P.C.*
Attorney at Law
623 East 2100 South
Salt Lake City, Utah 84106
801-463-2600
801-467-1800 (Fax)

Vermont

Vermont will issue an amended certificate, changing both name and sex.

You will need original or certified copy of a court order for your name change and a court order for your change of sex designation. The court will probably require documentation from your SRS surgeon.

Virginia

Virginia will issue a new birth certificate as of 2005:

12 VAC. 5-550-320. Change of Sex.

Except as provided in 12VAC 5-550-450-C upon presentation of acceptable evidence (preoperative diagnosis, postoperative diagnosis and description of procedure), and a notarized affidavit from the physician performing the surgery, a new certificate of birth may be prepared by the State Registrar for a person born in this Commonwealth whose sex has been changed by surgical gender reassignment procedure. A certified copy of the court order changing the name of the registrant as well as designating the sex of the registrant must be in the possession of the State Registrar together with a request that a new certificate be prepared.

Update 2008: If a notarized letter from the physician performing the surgery is presented, a court order may not be necessary.

Washington

Washington State will issue a new birth certificate for name and/or gender changes (after SRS has been completed).

Here's what they need:

- (1) A letter signed by the doctor performing the surgery (on his letterhead) which is also witnessed by a Notary Public stating that the surgery has been done.
- (2) A certified copy of the Name Change Order
- (3) Birth info: parents names, date and place of birth; original birth name (we can probably just send a copy of the birth certificate)
- (4) Address where they should send the new birth certificate (takes 2 to 3 weeks to process)
- (5) \$20 check or money order for the fee -- to Department of Health.

Mail all to Kathy Devine at the Department of Health,
Attn: Legal Name Change,
P. O. Box 9709, Olympia, WA
98507-9709
(360) 236-4344

West Virginia

West Virginia will change both name and sex, and will issue an amended birth certificate with the old name struck over and the new name and sex typed in the margin.

You will need an original or certified copy of the court order for your name change, and an original letter from your SRS surgeon.

Wisconsin

Wisconsin will change name and sex on the birth certificate. You will need a certified copy of your Court Order for Name Change as well as a certified copy of a Court Order for change of gender (two separate court orders). You will need a signed, dated, notarized letter from your surgeon confirming the date of the procedure. The surgeon should include your name, date of birth, date of surgery, type of surgery (male-to-female), and where it was performed. Finally, you will need your original birth certificate or a certified copy.

Contact:

Hal Hart
Special Records Lead Worker
Vital Records Section
Bureau of Health Information & Policy
Division of Public Health
1 West Wilson Street, Room 158
Madison WI 53702
608-267-0914

Another Wisconsin correspondent gives additional information on having your old birth certificate "impounded":

Write a letter addressed to: Vital Records Office, 1 West Wilson Street, Box 309, Madison, WI 53701-0309. At the time of this writing, the contact person was Hal Hart. Explain that you are transsexual and seek to amend your name and sex and have the original birth record impounded. They will send you a form called: Report of Order to Change Name & Sex on Birth Certificate Due to Surgical Sex-Change Procedure (Form DOH 5035). This form can be used by any state to order information on a Wisconsin birth record to be changed. Remember, your current state of residence may have their own rules as to what they are authorized to order another state to change on a birth record. You will need to check state law yourself or contact your courthouse or legal advisor.

Fill out Form DOH 5035 exactly as specified, making sure that you mark the box that orders the birth certificate be "Impounded and a new birth certificate shall be created for the registrant."

If your state of residence allows ordering the record to be impounded, you can get the order certified where you live (otherwise, you should see about returning to Wisconsin and doing it in person). Go to your county courthouse, where the Clerk of Court or Deputy can assist you in preparing the proper forms. It is very likely you will have to pay a fee, and it is also likely you will need to appear before a judge. The cost for the appearance will vary significantly: I paid \$221 in my state.

Appear in court. You can represent yourself in court (pro se) or have a lawyer help. You should consider having a lawyer or TS friend who has been through this help you if you are uncomfortable filling out forms yourself. You will probably have to fill out a cover sheet, a complaint, and an order.

Everyone I encountered at my local courthouse, including the judge, had never done one of these before, and they process almost 20,000 cases a year. I recommend coming in with all of the necessary information. Below is the text of the Complaint and

Order I wrote out on the spot, which worked fine.

Complaint

I, [full name], seek to amend the name and sex on my birth certificate to reflect my Court Order for Name Change and to reflect my surgical sex reassignment to female. I also seek to have the original birth record impounded as allowed under Wisconsin law. I ask the Court to grant relief in this complaint by ordering the Clerk of Court to certify the Report Of Order To Change Name & Sex On Birth Certificate Due To Surgical Sex-Change Procedure.

Order

In this case which came today, Plaintiff testified under oath in the complaint. Relief in this complaint was granted after presentation of a notarized letter dated [date on letter] from [SRS surgeon], M.D., confirming that he performed surgical sex change on the Plaintiff on [SRS date].

The Wisconsin Department of Health and Family Services is directed, upon receipt of appropriate fees, to make the following changes on this birth record:

1. Amend the name as specified on Form DOH 5035 to read [new name]
2. Amend sex to read female
3. Impound the old record and create a new birth certificate for the registrant.

The Clerk of Court is so ordered to certify the Order To Change Name & Sex On Birth Certificate Due To Surgical Sex-Change Procedure.

Return the form imprinted with the court seal along with the appropriate fees. In 2001, the fee was \$20 to create a new birth record. A certified copy was \$12 for the first and \$2 for each copy ordered at the same time.

I recommend you not trust this document to standard U.S. Mail. If you plan to overnight any information through a service that will not deliver to a mailbox, you can send it to
Vital Records Office
1 West Wilson Street, Room 158
Madison WI 53702
(608) 267-7821

Processing usually take two to four weeks.

RELEVANT LAW (subject to change):

Wisconsin Statutes: <http://folio.legis.state.wi.us/>

click on the link to Statutes

Wyoming

Wyoming will issue an amended certificate. The certificate will specify the birth name and the birth gender, unless you can obtain a court order mandating a new certificate be created.

Yukon

Proof of identity is required, along with letters from two doctors attesting that the applicant's anatomical sex has been changed. There is no fee to alter the birth record, but the old birth certificate must be surrendered and a new one ordered.

A person may change their name to one appropriate to their gender of identification without undergoing SRS or changing their

legal sex assignment.

Please contact us if you have new information or corrections for this list

info@transactiveonline.org